



South Fayette Soccer Association
PO Box 41
Morgan, PA 15064
www.southfayettesoccer.org

SFSA Board Meeting Notes

July 16, 2023 @7:00 via Google Meet
Video call link: <https://meet.google.com/vam-ybmt-rvs>
Or dial: (US) +1 385-393-4331 PIN: 607 748 030#

Attendance:

Board Member	Present at Meeting	Additional Attendees	Present at Meeting
Vanessa DAVIS, President	X	Paula Willis	
Justin Jackson, Vice President	X	Anthony DiDinno	
Steve Dobis, Treasurer	X		
Tyler St. John, Secretary	X	Allison Freeman	X
Amy Chapman, Board	X		
Daniel Deutschendorf, Board	X		
DJ DiMarco, Board			
Stan Shivell,, Board	X		
Susan Blakemore, Board	X		
Open board seat			
Open board seat			

Approve Previous Meeting Minutes - [June 25th 2023 SFSA Board Meeting Notes](#)

Link to meeting notes on SFSA web site: [2023 SFSA Meeting Notes](#)

President

- President role transition
- SF Parks and Rec updates
 - Upcoming township meeting in Sept- if we want to get anything included for board meeting in regards to Preservation Lighting– need to have that prior
 - Vanessa to follow-up with Paula; Need to find draft letter and re-use



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- Vote: Monies for Field A 9 (cap at 15k) / motion approved
- Adult pickup league (Dan)
 - Our association will not be involved formally

Paula- Open Questions (Notes)

- Goals (Dan)
 - Vanessa sent Paula an email on Goals and cost

Election

- Remaining two board seats

Vice President

- [Volunteer roles](#)
 - Google doc feedback from board
 - *Each board member needs to review and identify tasks that they can be assisted with. Will review in next meeting*
 - Look at age group coordinators role
 - **Justin to draft email**
 - **U8 Girls- reach out to age group coordinators (Justin)**
 - **U10 (Vanessa)**
 - Example tasks; Find coaches; send rosters and schedules
- **Need to add Vanessa, Steve, Stan to Sports Connect (for access) (Tyler to handle)**
- Email regarding open board positions
- Discussion regarding preservation park lighting and field maintenance in future
- **Justin to transition U6 to Susan**
- *Annual Representation for each Board Member (Justin will lead drafting this up)*
 - *Proposal for each board member to sign once a year*

July items: Board representation for financial review

U6 update and volunteer allocation

92 total (56 boys, 36 girls)

8 teams

Secretary (Tyler)

- Transitioning role



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- Need volunteer (or new Secretary/Tyler) to do social media updates; could create an Instagram presence also
 - We have someone identified for website updates but not social media
- Allison/Tyler transition updates
 - Allison to document web site updates throughout the year (status, Allison)
 - Allison to document process of creating agendas, taking notes, posting Meeting Minutes
 - Need to pass along google drive credentials (complete)
 - screenshots of posting email blasts

Treasurer

- Account Balance - \$148k in reserves at last meeting
- Set up Venmo or Zelle to pay refs (holding off on this)
- Discuss possible change of bank to Brentwood (not an immediate thing)
- Quote from Erie insurance for \$725 Liability and Officers and Board coverage, now paying Cincinatti \$1460 (steve switched to erie)
 - Steve is recommending 'Fidelity Bond' Insurance coverage// Sanders Insurance (Max for non-profit is 100k)- Just covered named board roles (This is now in place)
- Motion: Look at having second signer via email (2K threshold) ; copy SF soccer mailbox (Motion approved; eventual move into bylaws); Steve will ask for email signer on anything over 2K

Registration/Registrar (Tyler)

- Update on ticket with Sports Connect around multiple non-volunteer fees and refunds
- PA West upcoming dates for Fall (We haven't gotten this yet)
- Volunteer- Ask Craig about tasks for Inhouse

Volunteer numbers (note those highlighted in red where we have volunteer gaps)

U10 Boys Travel- Age Group Coordinator

U10 Girls In-house- Head Coach

U12 Boys In-house- Age Group Coordinator

U12 Girls in-house- Age Group Coordinator, Head Coach

U14 Girls Travel- Age Group Coordinator

U14 Boys Travel- Age Group Coordinator



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<i>Division Name</i>	Age Group Coordinator Support Volunteer	Assistant Coach	Child Referee	Field Lining Volunteer	Head Coach	SFSA Board Support Volunteer	Grand Total
Grade 8-12 Co-Ed Recreation (Small Sided)				1			1
U10 Boys In House (Birth Years 2015 and 2014)	4	1	1	6	1	2	15
U10 Boys TRAVEL (Birth Years 2015 and 2014)		9		11	3	2	25
U10 Girls In House (Birth Years 2015 and 2014)	1	1		3		2	7
U10 Girls TRAVEL (Birth Years 2015 and 2014)	1	3	1	10	1	2	18
U12 Boys In House (Birth Years 2013 and 2012)			1	4	1	1	7
U12 Boys TRAVEL (Birth Years 2013 and 2012)	3	9		13	2	5	32
U12 Girls In House (Birth Years 2013 and 2012)				2		1	3
U12 Girls TRAVEL (Birth Years 2013 and 2012)	2	6	2	10	4	1	25
U14 Boys TRAVEL (Birth Years 2011 and 2010)		4	1	7	2	6	20
U14 Girls TRAVEL (Birth Years 2011 and 2010)		3		5	1	1	10
U6 Boys Crickets	3	5	1	8	1	2	20



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(Birth Years 2019 and 2018)							
U6 Girls Crickets (Birth Years 2019 and 2018)	1	3		3	1	1	9
U8 Boys In House (Birth Years 2017 and 2016)	4	10		16	4	3	37
U8 Girls In House (Birth Years 2017 and 2016)	5	7	1	14	3	4	34
Grand Total	24	61	8	113	24	33	263

Crickets Coordinator

- **Allison's idea:** Can we get people registered in the SportsConnect system even when they don't have kids that are the right age for a program yet or during non-registration periods? Like, when I had a 3-4 year old, I might not have known when the registration deadline was, so I actively had to go out and look. If we are able to allow people to register in the system for an account, they will at least get registration emails from us when we start to send them. I think this is a gap for the younger kids since they aren't yet in the system or getting emails from the school system.

In House Coordinators

- Identify possible age group coordinators
 - Leverage volunteer structure
 - Volunteer- Ask Craig about tasks for Inhouse
- Social Chair for Booster?
- In House Pictures - September 23
 - Need volunteer to organize
 - How to make schedule more successful
 - Spring in house photos?

Travel Coordinator

- Good shape for travel coaches; a couple still following up
- District South Meeting - This week, Thursday (Dan is attending)
- Clearances- Amy working with Dan on travel
- Need someone to coordinate in house clearances with PAWest; Amy will leverage age group coordinators to help with clearances; Susan to help too
- Plum tournament- Dan to send Amy list of teams and check with Casey on uniforms



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- U14 bill from school for practices

Travel Ref. Coordinator

- Recruiting more travel refs
- Checks/payment monthly (will check with Ed)
- not allowed to write checks to parents (by-laws??)
- Update: PA West ref classes.
 - <https://www.pawest-soccer.org/newrefcertssetfall22/>
 - USC did have classes for new referees, was sent out via association email
 - Should get on USC, Bethel, Peters, Moon soccer association mailing lists, if possible

In-House Ref. Coordinator

- Vanessa will hold another clinic in the fall
- Can you the google form to sign-up again (Vanessa to come up with a date)

Members at Large

- *Add verbiage about wearing SFSA uniforms to web site and bylaws (bylaws can only be voted on in Jan).*
- Uniform updates
 - Travel is all ordered
 - In-house Jerseys U6 and U8
 - Anna Dewit- Sew Much More contact (Tyler sent to Sew Much More)
 - Need a volunteer for this
- Fields
 - Vote: ordering goals for fall
 - 2 U8
 - 2 full size
 - Dan to put this together so it can be routed through Paula
 - Maintaining for summer
- Training - U8/U10 skills clinic dates (DJ update)
 - U8 clinic preservation A. Thursday august 24 girls 530 to 645 boys 700 to 815 and Tuesday aug 29 boys 530 to 645 and girls 7 to 815. Sign up google sheet?
 - Next Steps
 - Email out to association
 - Google Sign-up



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- Amy reached out to PAWest on dates to declare travel teams (August 1st); pay by August 11th
- Parent/Coach situation (Dan)
- Need to address parents staying on opposite side off field (next month)
- Sales (DJ)
 - Spirit Sale Started
 - 21 Custom/clarabeausco.com
 - Hat sale with Fanatic Impressions
 - Press Express bus from Baldwin – hold off till Fall
 - Will come to us to screen print
 - Might be expensive
- **Coaches shirts. It will be around 1000 dollars. \$17x60? (Motion approved for coaches; grey)**
 - Magnets still for sale

General Discussion

- Future discussion:
 - Strategic priorities and 2023 goals
 - Update roles on the web site: DRAFT [Board Positions Document](#) -
 - To update bylaws, need to vote on new position descriptions
 - Use a separate document on web site temporarily
 - Add language about uniforms to bylaws, for Jan 2024 vote
 - Update [Roles and Responsibilities of SFSA Board](#)
 - Ad for in SF Connect magazine - schedule below
 - need marketing coordinator volunteer to address this

SFSA Season	Registration Period	Magazine Issue	Publication	Deadline – Ad Artwork & Payment
Fall	May	Spring	March	-Feb 20
Spring	Dec – early Jan	Fall	October	-Sept 20

Motion to Adjourn

Next meeting:



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- Dick's discount coupon from Aug 11-14
 - Post on web site
 - Send email